

PARENTS AND FRIENDS OF WRAGBY COUNTY PRIMARY SCHOOL

CONSTITUTION

The name of the Association shall be Parents and Friends of Wragby County Primary School.

The object of the Association is to advance the education of the pupils in the school. In furtherance of this object the Association may:-

- a) Develop more extended relationships between the staff, parents and others associated with the school.
- b) Engage in activities which support the school and advance the education of the pupils attending it.
- c) Provide and assist in the provision of such facilities or items for education at the school as the Committee in consultation with the Governing Body or representative of the school shall from time to time determine.

The Association shall be non-party political and non-sectarian.

The Association shall take out Public Liability and Personal Accident Insurance to cover its meetings, activities, Officers and Committee.

The School will be represented at each meeting.

Membership can consist of all parents and/or guardians of pupils attending the school, plus teachers and friends of the school.

The management of the Association shall be vested in a Committee consisting of the following Officers:-

Chairman, Vice Chairman, Secretary and Treasurer together with a minimum of 12 other members.

The Officers and Committee shall be elected at the Annual General Meeting and shall serve until the commencement of the next Annual General Meeting.

Six members of the Committee shall constitute a quorum.

The Committee shall have the power to co-opt a maximum of 4.

Committee meetings shall be held at least once each term.

The Annual General Meeting will be held in September. At the Annual General Meeting the Chair shall be taken by the Chairman or in his/her absence the Vice Chairman of the Committee.

Nominations shall be proposed and seconded by members and should have the consent of the nominee. Nominations may be made at any time prior to the commencement of the Annual General Meeting.

One Auditor who is not a member of the Committee shall be asked to audit the accounts and books of the Association annually.

Special General Meetings may be called at the written request of a minimum of 6 members.

Fourteen days notice shall be given of any Special General Meeting to all members of the Association.

The Treasurer shall be responsible for keeping account of all Income and Expenditure and shall present a Financial Report to all Committee meetings and shall present the accounts duly audited for approval by the members at the Annual General Meeting.

Bank Accounts shall be operated in the name of the Association and withdrawals shall be made on the signature on any two of the Officers of the Association.

The financial year shall commence at the beginning of the school year.

Any matter not provided for in the Constitution and concerning the organisation and activities of the Association shall be dealt with by the Committee whose decision shall be final.

No alteration to this Constitution may be made except at the Annual General Meeting or a Special General Meeting called for this purpose. Alterations to the Constitution shall receive the assent of two thirds of the members present and voting at the Annual General Meeting or Special General Meeting.

The Association may be dissolved by a resolution presented at a Special General Meeting called for this purpose. The resolution must have the assent of two thirds of those present and voting. Such resolution may give instructions for the disposal of any assets remaining after satisfying any outstanding debts and liabilities. These assets shall not be distributed among the members of the Association but will be given to the school for the benefit of the children of the school, or in the event of a school closure to the school to which the majority of children of the closing school will go, in any manner which is exclusively charitable in law. If effect cannot be given to this provision then the assets can be given to some other charitable purpose.